

MINUTES
IPSWICH CITY COUNCIL MEETING
IPSWICH CITY HALL
Monday, September 9, 2024

The Ipswich City Council met in regular session at 7:00 p.m. on Monday, September 9, 2024. Members present were Mayor Mike Steen, Mike Heinz, David Coisman present at meeting until 7:24pm, Erica Larson, Kayla Hartwell, Mike Hammrich and Tracy Hutson. Also present were Amanda Metzinger, Kelsey Holien, Jesse Knittel, Joe Whitlock, Jordan Hintz and 10 community members.

Call the meeting to order: Mayor Mike Steen called the meeting to order at 7:00 p.m. and led the **Pledge of Allegiance**.

Motions: All motions were approved unanimously unless otherwise indicated.

Approval of Minutes:

Hartwell/Heinz to approve the minutes of the August 19, 2024 regular meeting, the August 19, 2024, budget meeting, and the August 28, 2024 budget meeting.

Building Permits:

Hutson/Larson to approve Cindy Dosch – Adding Deck onto house, and John Hoyle – Temporary Conex.

Demolition Permit:

Hammrich/Heinz to approve James Hoyle Demotion permit at 1020 3rd Avenue.

Ongoing Business:

Chip Sealing: Chip sealing will begin on September 17th, 2024

Resolution 2024-06: Water Rates: Coisman/Hutson to approve Resolution 2024-06

CITY OF IPSWICH

RESOLUTION 2024-06

A RESOLUTION ADJUSTING WATER RATES FOR THE CITY OF IPSWICH

WHEREAS, City Ordinances require certain license fees, charges for services, and other designations to be established by resolution; and

WHEREAS adjustments are needed because of the increase of rates from WEB Water.

NOW THEREFORE BE IT RESOLVED THAT the City of Ipswich hereby establishes the following fees and other designations effective October 1, 2024.

Water:

Base Rate	\$25.00
Water Debt Surcharge	\$3.30
Usage	\$.012/gallon
Late Fee	\$25
Turn Water On	\$25
Turn Water Off	\$25
Excavation Permit	\$500
Tapping Fee	\$150
Water Deposit	\$100
Paper Bill Fee	\$.75

Dated this 9th day of September 2024.

Mike Steen – Mayor / Attest: Amanda Metzinger – Finance Officer

Resolution 2024-07: Sewer Rates: Hammrich/Heinz to approve Resolution 2024-07

CITY OF IPSWICH

RESOLUTION 2024-07

A RESOLUTION ADJUSTING SEWER RATES FOR THE CITY OF IPSWICH

WHEREAS, City Ordinances require certain license fees, charges for services, and other designations to be established by resolution; and

WHEREAS adjustments are needed because of the increased costs of operation

NOW THEREFORE BE IT RESOLVED THAT the City of Ipswich hereby establishes the following fees and other designations effective October 1, 2024.

Sewer:

Residential Base Rate	\$22.05
Commercial Base Rate	\$22.05+ \$3/7480/gal. after 7481 gals. Used
Sewer Debt Surcharge	\$32
Excavation Permit	\$500
Tapping Fee	\$150

Dated this 9th day of September 2024.

Mike Steen – Mayor / Attest: Amanda Metzinger – Finance Officer

Ordinance 2024-02 Supplemental Appropriation Ordinance 2nd Reading – Heinz/Hartwell to approve Ordinance 2024-02 Supplemental Appropriation Ordinance.

Ordinance 2024-03-2025 Appropriation Ordinance 1st Reading-Larson/Heinz to approve ordinance 2024-03 2025 Appropriation Ordinance.

Public Comments:

Participants and Topics included: Meredith Schumacher - Storm Sewer Project, Dary Ertz - New Rubble Site Cameras/Fines, John Hoyle – Fire Hall Generator

New Business:

State Water Plan Application: Jordan Hintz explained that adding Ipswich onto the state water plan is just letting the state know that the city may apply for funding in the future, this is not applying for anything at the time. Hutson/Heinz to add the City of Ipswich to the state water plan. Roll Call Vote: Hammrich-Aye, Larson-Aye, Huston-Aye-Heinz-Aye, Hartwell-Aye, Coisman-Nay, Motion Passed.

Council Meeting Packets: Heinz/Hutson to add the packets online for community access.

Resolution 2024-08 – Vacate Alley: Tabled until September 23, 2024

B&B Pay Application – SW Drainage Improvements #3: Heinz/Larson to pay B&B Contracting, Inc. \$371,647.32.

B&B Pay Application - Force Main #4: Hammrich/Hartwell to pay B&B Contracting, Inc.\$12,614.00

Ambulance

Ambulance Roster: Heinz/Larson to add Jesse Knittel to the Ambulance Roster

Public Works

Public Works Updates: City street potholes are being repaired in preparation for chip sealing, wood chips at the parks are being replaced next projects are repairs to the football field road and the road behind Kens

Office Report:

August Financial Reports: Expenditure and Revenue Guideline, Checking and Savings Account

Reconciliation, Sales, and Municipal Tax comparison: Hutson/Heinz to approve the Financial Report. Bank account balances are as follows: Checking-\$280,643.00; Savings-\$805,464.55.

SDML Annual Conference: Heinz/Hartwell to approve Finance Officer Attending Annual Conference October 8th-11th.

Bills for Approval:

Hartwell/Larson To Approve The Following Bills: A & B Business Inc/Copier Contract/\$121.18; Gibson Publishing/Publishing Costs/\$341.99; Us Bank/Office Supplies, AES Training/\$116.47; Life-Assist, Inc/Ambulance Supplies/\$227.56; A-1 Sanitation/Garbage Services/\$5,094.32; Verizon Wireless/Ambulance Mobile Data Plan/\$40.01; Agtegra/Fuel, Tire Repair/\$915.15; Payment Services Network/Gateway & Transaction Fee/\$183.15; Danr/Wastewater Certification Exam/\$60.00; Web Water Development Assc.Inc/Water Purchase/\$20,294.75; Sd Association Of Rural Water/Hydrant Flow Testing/\$125.00; Applied Concepts, Inc/Digital Speed Sign/\$3,220.50; Beck Law Office/Legal Services/\$225.00; Valley Telecommunications Inc/Phone & Internet Services/\$571.97; Square 9 Softworks/Electronic Record Storage/\$938.08; Ipswich Lumber & Hardware, LLC/Crimp Ring, 2 Gallon Sprayer, Quikrete/\$46.96; Clark Mosquito Control/Solenoid Valve Assembly/\$205.26; City Of Ipswich/Water Billing All Accounts/\$2,631.11; Fem Electric Assn Inc/Rubble Site Utilities/\$68.10; Dakota Pump & Control/Replacement Anode Panel/\$629.24; Wellmark Health Plans/Group Health Insurance

Premium/\$2,299.09; Sd Dept Of Health/Water Testing Fees/\$15.00; Runnings Supply Inc./Nitrile Gloves & Led T8 Bulbs/\$115.92; Amazon Business/Barcode Scanner & Rug/\$465.45; Northeast Council Of Govt/Ipswich Storm Sewer Project/\$5,000.00; Stryker Sales, LLC/6507 Power Pro 2, High Config & 6257 Xpedition High Config/\$45,813.98; Mid America Books/Book Purchase/\$755.26; Marion Heintzman/Supplies For Storybook Play/\$25.64; Midstates Group/Magnet For Book Drop Box/\$58.41; Mcleods/Envelopes/\$295.52; Dakota Surveillance/Additional Rubble Site Cameras/\$2,722.00 Stockwell Engineers, Inc/Engineer Costs, Railroad Drainage, Storm Sewer Facility Plan Update/\$57,338.46; B & B Contracting/Pay Application #1 SW Drainage Improvements, Pay Application #2 SW Drainage Improvements/\$413,888.52; Montana Dakota Utilities/Utilities All Departments/\$5,971.74; Sd One Call Systems, Inc/Message Fees/\$30.45

Pre-Approved Bills:

September 3rd Payroll: Administration \$2,771.50; Streets \$3,709.70; Sanitation- \$411.47; Sewer- \$1,932.34; Water \$1,760.20; Ambulance-\$4,987.20; Parks-\$260.31; Library- \$1,153.13; Ipswich State Bank -\$3,833.39-Payroll Taxes; Ipswich State Bank -\$10.00- Payroll Ach Fee; Department of Revenue- \$312.05-Sales and Use Tax

Adjournment: Hammrich/Larson to adjourn the meeting at 7:29 p.m.

Amanda Metzinger
Finance Officer
8/20/24